



# Agency Worker Timesheet

**ESCAPE**

Agency Worker Name:	
Contracted to:	
Week Commencing:	

Date	Start Time	Finish Time	Break Start Time	Break Finish Time	Total Hours Worked		
					Standard	Overtime 1	Overtime 2
<b>Total Hours</b>							
<b>Total Hours Combined</b>							

Authorised By (Name):	
Position :	
Signature:	

**Escape must receive authorised timesheets no later than 10.30am on Monday to ensure payment on Friday**

Please return to:

Email: [accounts@go-escape.com](mailto:accounts@go-escape.com)

Fax: 01506 517208

V1.0.0

ESCAPE RECRUITMENT SERVICES LTD

LIVINGSTON OFFICE: Unit 6 Alderstone Business Park MacMillan Road Livingston EH54 7DF • tel: 01506 461445

GLASGOW OFFICE: 126 West Regent Street Glasgow G2 2BH • tel: 0141 410 9111

ABERDEEN OFFICE: Unit B, Craigshaw Road, West Tullos Industrial Estate, Altens, Aberdeen AB12 3AR • tel: 01224 443374

• email [info@go-escape.com](mailto:info@go-escape.com) • web [www.go-escape.com](http://www.go-escape.com) • fax 01506 517208

Directors A.M Hamill, A.A.C. Brady, P Leishman Registered in Scotland No. SC209162